

REGULATIONS
ON THE PROCEDURE FOR ADMISSION OF FOREIGN CITIZENS
TO THE EDUCATIONAL INSTITUTION
“ROYAL METROPOLITAN UNIVERSITY”

Bishkek 2024

1. General Provisions

This Regulation has been developed in accordance with the “Procedure for Admission to Higher Education Institutions of the Kyrgyz Republic,” approved by the Resolution of the Government of the Kyrgyz Republic No. 256 dated May 27, 2011, with amendments introduced by Resolutions No. 429 dated June 19, 2012; No. 514 dated September 13, 2013; No. 328 dated June 16, 2014; No. 355 dated June 8, 2017; No. 157 dated March 28, 2018; No. 279 dated June 11, 2018; No. 718 dated December 30, 2019; and No. 369 dated July 8, 2020, as well as based on the Instruction on the Procedure for Conducting Entrance Examinations for Foreign Citizens at Roel Metropolitan University (EI «RMU»).

1.1. Foreign citizens who have completed full secondary general education (12 years) are admitted to the Educational Institution “Royal Metropolitan University” (hereinafter referred to as “EI «RMU»”).

1.2. Applicants have the right to familiarize themselves with the EI «RMU» Regulations, licenses for educational activities, state attestation (accreditation) certificates, admission procedures, entrance examination programs, and other relevant admission information. The Admissions Committee is obliged to inform applicants of their rights and obligations, as well as the tuition fees and payment procedures.

1.3. The main criteria for admission to EI «RMU» are the successful completion of the previous level of education, the applicant’s academic performance, knowledge level, and abilities.

1.4. Applicants enjoy equal rights guaranteed by the Constitution and laws of the Kyrgyz Republic, regardless of origin, gender, language, social or property status, nationality, party affiliation, beliefs, religion, or the year of completion of secondary education.

2. Organization of Admission and Education of Foreign Citizens

2.1. Applicants must provide a certificate of complete secondary education (12 years) with a minimum score of 50%, confirmed by a certificate of equivalency issued by the Ministry of Education and Science of the Kyrgyz Republic.

2.2. Document submission is carried out in accordance with the annual Admission Rules of EI «RMU».

2.3. Foreign applicants must register through the Automated Information System of the Ministry of Education and Science of the Kyrgyz Republic “Abiturient Online” at the official website: <https://edugate.edu.gov.kg/>. After successful registration, EI «RMU» reviews the documents and, if they meet the requirements, recommends the applicant for entrance examinations, sending a notification email with a link to <https://in.test.edu.kg>. After successfully passing the entrance examinations, EI «RMU» recommends the applicant for enrollment via <https://edugate.edu.gov.kg/>.

2.4. The dates of entrance examinations for foreign citizens are determined by the Admissions Committee in accordance with the “Procedure for Admission to Higher Education Institutions of the Kyrgyz Republic.”

EI «RMU» conducts entrance examinations for the educational programs:

- 560001 “General Medicine”
- 560004 “Dentistry”

in the form of computer-based testing on the electronic education platform: [https://ebilim.EI «RMU».edu.kg/](https://ebilim.EI«RMU».edu.kg/), or in offline format (see clause 3.2), in the core subjects: Chemistry, Biology, and English.

2.5. After confirmation of admission to EI «RMU» via <https://edugate.edu.gov.kg/>, the applicant must submit the following legalized documents to the Student Affairs Office of EI «RMU» in accordance with Kyrgyz legislation:

- Application addressed to the Rector;
- Original and copy of passport with valid entry visa;
- Original and copy of secondary education certificate (12 years) with at least 50% score;
- Certificate of equivalency issued by the Ministry of Education and Science of the Kyrgyz Republic;

- Medical certificate confirming absence of contraindications for studying in Kyrgyzstan;
- 11 photographs on a white background (6 photos 3x4 cm, 4 photos 3.5x4.5 cm, 1 electronic photo 3.5x4.5 cm).

2.6. Foreign citizens study in accordance with the curricula and programs of the specialties to which they are admitted.

2.7. Foreign citizens who submit knowingly falsified documents are automatically disqualified from the admission process.

2.8. In case of violation of admission rules during entrance examinations, authorized EI «RMU» officials have the right to remove the applicant from online testing, with an official report (act) of removal.

3. Admission Procedure for Foreign Citizens (Medicine and Dentistry)

3.1. Admission of foreign citizens to the bachelor programs in English:

- 560001 “General Medicine”
- 560004 “Dentistry”

is conducted in accordance with the Instruction on Entrance Examinations for Foreign Citizens at EI «RMU».

3.2. The Rector appoints an Admissions Committee to conduct entrance examinations. The committee may operate on-site if examinations are conducted at the applicant’s place of residence. Online entrance examinations are conducted via electronic testing platforms within the deadlines established by the Ministry of Education and Science of the Kyrgyz Republic.

3.3. For final processing of examination results, the subject commission submits the examination materials to the Admissions Committee (in case of offline examinations).

3.4. After publication of test results, the foreign applicant must confirm within 5 days their intention to study at EI «RMU» to enable visa invitation processing.

3.5. Based on submitted documents and/or interview results, the International Relations Office of EI «RMU» prepares a Contract for the training of foreign specialists on a fee-paying basis.

3.6. Enrollment is carried out by Rector's Order upon recommendation of the Admissions Committee.

3.7. After issuance of the enrollment order, the International Relations Office prepares documents for a one-year visa.

3.8. Applicants who disagree with the entrance examination results have the right to appeal on the day results are announced. Late appeals are not accepted.

4. Appeals Committee

4.1. An Appeals Committee is established by Rector's Order for the duration of entrance examinations, and its Chair is appointed. In the absence of the Chair, duties are performed by the Deputy Chair.

4.2. After reviewing an appeal, the Appeals Committee issues a decision on test results.

4.3. If changes to internal testing results are necessary, a protocol is drawn up, and corresponding corrections are made to the applicant's examination record and results sheet.

4.4. In case of disagreement, a vote is held, and the decision is adopted by majority vote. The decision is recorded in a protocol and communicated to the applicant against signature.

5. Enrollment Procedure for Foreign Citizens

5.1. Enrollment is carried out in accordance with EI «RMU» Admission Rules, provided that:

- successful registration at <https://edugate.edu.gov.kg/>
- successful completion of entrance examinations;
- signing of a contract with individuals and/or legal entities;
- payment of tuition fees.

5.2. Enrollment is formalized by Rector's Order.

6. Passport and Visa Support for Foreign Students

6.1. Foreign students at EI «RMU» are considered temporary residents of the Kyrgyz Republic.

6.2. Foreign students must register their passports within five days at the local registration office. They must obtain a university letter and notarized consent from the landlord (for rented housing). Students must leave the country upon completion or termination of studies.

6.3. In accordance with the Presidential Decree of the Kyrgyz Republic No. 1 dated January 11, 2019, and the Regulation on Visa Procedures approved by Government Resolution No. 734 dated December 31, 2019, foreign students must apply for visa extension through the International Relations Office, which submits documents via the e-visa portal: <http://evisa.egov.kg>.

Students must also obtain a bank card (VISA or MasterCard) for online payments.

6.4. For visa extension, students must submit one month before expiry:

- certificate of study from Student Affairs Office;
- passport and copy;
- copy of visa;
- registration card copy;
- contract copy;
- notarized rental consent or dormitory certificate;
- electronic photo (3.5x4.5 cm).

7. Expulsion of Foreign Citizens

7.1. Foreign students may be expelled in the following cases:

- academic failure or failure to complete curriculum requirements;
- medical reasons preventing further study;
- violation of tuition payment terms.

7.2. After expulsion or completion of studies, foreign students must leave the Kyrgyz Republic within one month.

7.3. Other cases are regulated by the EI «RMU» Regulation on Transfer and Expulsion of Students.